



2020-2021

## Unity Preschool COVID-19 Policies and Procedures

The Preschool Board has prayerfully considered safety procedures in accordance with CDC guidelines when making decisions about opening the preschool during this school year. Below is an outline of the policies and procedures we will follow to help protect everyone as much as possible. We will continue to evaluate new information and may make changes to our policies over the coming months. Parents must sign and date a form acknowledging understanding and willingness to follow Unity Preschools policies and procedures. No child will be admitted to school without a signed policies/procedures form on file.

- Faculty/Staff will be screened and their temperature taken before coming in to work.
- We will have carpool drop-off and pick-up at 8:45am and at 12:30pm. All parents will be required to utilize carpool drop off and pick up and will not have access to the building.
- Parents will answer screening questions for their children by signing a daily form. Student's temperatures will be taken before entering the building by a staff member wearing a face covering. Any staff member or student with a temperature 100 degrees or above will not be permitted to come to school. Parents are asked to wear a face covering while the staff member is leaning into their car to retrieve children. Children will be escorted to class after we have received the daily check in form signed by the parent and after passing the temperature check. Face coverings for children under 5 are optional. Face coverings for children in the TK class are mandatory.
- In the event you need to pick up your child outside of normal pick up times, contact your child's teacher or the preschool office and we will meet you outside the front door with your child.
- We will open slowly by reducing class size and either attending on Monday/Tuesday or Wednesday/ Thursday. Tuition will be reduced to \$170 per month-includes tuition and Covid supply fee
- Children will be asked to use hand sanitizer or antibacterial wipes before they enter the building and will be required to wash hands using soap and water throughout the day in their classrooms.

- Children will be socially distanced during lunch and snack time. They will be closer to each other during the rest of the class day as they play and learn together. They will be playing on the playground and in the Children and Youth Center. Chapel and Music classes will be conducted allowing for more social distancing and by reducing class sizes.

- Enhancement programs such as Soccer Shots and gymnastics will not be added for the fall semester and will be evaluated for the spring semester.

- Tuition can be paid one of three ways

1. Mail check before deadline to  
Unity Preschool  
8210 Unity Church Rd.  
Denver, NC 28037
2. Set up a draft through your banks and have them mail to us each month.
3. Send check in child's folder
  - Place check in an envelope
  - Label the envelopes with child's name and classroom

- Health Policy

1. Students and staff may return to school after being fever and symptom free for 48 hours without needing fever reducing medication.
2. Students and staff must stay home if COVID 19 symptoms occur and may return when cleared by a healthcare professional.
3. Students and staff exposed to an individual testing positive for COVID 19 must self quarantine for 14 days before returning to school.
4. In the event of a student or staff member testing positive for COVID 19, that class will be notified and closed for at least 2 days. (Exposure= Those who have been closer than 6 feet of distance for more than 15 minutes.)
5. In the event of a cluster of 6 or more positive Covid cases the preschool will close and work with the health department to determine when to reopen.
6. Any student or staff member who tests positive must quarantine for at least 2 weeks and as long as symptoms are present and may return after this time period when no symptoms are present and with a negative test result.
7. If a child develops any symptoms during the day, they will be quarantined from their classroom and provided with a mask while they await a parent to pick them up.
8. Staff will not come to work if sick.
9. Staff members will wear face coverings. Children may wear face coverings but are not required to if they are under 5 years of age. Masks are mandatory for the children in the TK class.

- Environment safeguards

1. All classrooms are disinfected daily. Hard surfaces, tables, doorknobs, cabinet handles, light switches, and toys.
2. Bathrooms are cleaned throughout the day.
3. Hands will be washed using soap and water before eating and after each trip to the bathroom. Hand sanitizer or antibacterial wipes or soap and water will be used the rest of the day.

Due to Covid 19 policies and procedures coming from the state of NC, the information given is subject to change.